

Schuylkill River Park Community Garden Steering Committee Meeting Minutes

Markward Recreation Center

Thursday, September 14 , 2017 7:00- 8:00 PM

Minutes Submitted by: Steve Slaterbeck (H-6)

Present: Lillian Cohen (E-2), Carol Eaton (E-7), Jerry Faich(I-1), Al Kelman(J-8), Steve Slaterbeck (H-6), Laurie Taylor (E-4), Jim Wells (J-7), Joan Wells (H-2), Linda Zaimis(K-5), and Barbara Halpern CCRA representative

Not Present: Michele Langer/Alan Cohen (C-7)

Recorded by Steve Slaterbeck, Secretary. Approval by the Steering Committee October 12, 2017.

Agenda Item	Discussion	Action/Responsible Party/ Timeline
Call to order & Approval of Minutes	There were no further comments on the minutes for July. Motion to accept made and seconded.	Approved by unanimous vote. Steve will post July minutes on bulletin board and send to Sally to post on website.
Treasurer's Report	Joan reported no activity since August. Expenses this period: \$0. Bench materials (approx. \$2000) will appear as a Major Repair line item. Revenue this period: \$0. Garden fiscal year 2018 began July 1.	Jerry to submit receipts and expense reimbursement form for bench project.
New Business	<p>One Riverside Construction: Erosion concern along north side of garden where Dranoff planted grass seed on One Riverside side of the fence. No report.</p> <p>Thanks to Jerry Faich who reached an agreement with Intech for providing labor for garden bench replacement. Benches look great! Steering committee selected a stain color from Jerry's recommendations.</p> <p>CCRA: Intech trailers on Locust Street</p> <p>Call for Steering Committee members: With Jim Wells and Alan Cohen/Michelle Langer rotating out, and Jane Epstein and Tom Mckeon relinquishing their plots, we will have 4 openings on the steering committee.</p>	<p>Benches will be stained in the next week, weather permitting.</p> <p>Barbara following up with CCRA to ask when trailers will be removed from the site.</p> <p>Carol to draft an email to recruit new members, preferably gardeners with 3 or more years remaining on their lease. Committee members will think of possible candidates to discuss at next meeting.</p>

<p>Committee Reports</p>	<p>Plot Assignments: There are now 58 names on the waiting list, and 13 plots coming available, with 10 rotating out, and 3 relinquishing their leases. Jim Wells, who is rotating out, is passing wait list management to Laurie. Steve volunteered to back up Laurie.</p> <p>Travis was unsure how to handle waiting list requests. Through Joan, Kyle Connor inquired about wait list status.</p> <p>Plot Use: No benignly neglected plots reported.</p> <p>City Harvest: Linda reported that 1040.5 pounds of vegetables donated year to date, exceeding 2016 total of 981 pounds. Ambitious goal is to donate 1500 pounds this year.</p> <p>Facilities: . In his capacity as facilities committee of one, Tom McKeon: Ensured vendor (John Bee) turned water on and off. Kept an eye on the shed and its contents. Looked after wagons (eg flat tires). (Pretty much everything else is addressed on the work days.) Tom, who will be back one weekend a month, will keep an eye on the fruit trees. The next pruning will be next year (Jan/Feb or March).</p> <p>Chores: No problems reported.</p> <p>Workday: Two gardeners failed to participate in the summer work day; one of those gardeners also did not participate in the spring work day. The gardener who missed two work days has been notified that her term in the garden has been reduced by a year, as provided in the guidelines.</p> <p>Required fall workday is November 4, 9am-1pm. Will complete the conversion from dark to light-colored stones throughout the garden pathways.</p>	<p>Gardeners in their final season must clear plots by October 31, unless they planted cold season crops in which case they have until December 31. Carol to send email. Need to recruit a longer term gardener to administer the waiting list.</p> <p>Laurie to remind Travis that email to CCRA is the exclusive way to submit waiting list requests, and to forward requests to SRPCG email. Laurie to check CCRA roll for KC's name and follow up.</p> <p>Joan will follow up with John Bee. And ask for a bid to repair/replace water fountain.</p> <p>Carol to order load of stones.</p>
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	<p>Compost load will be ordered for fall 2018, not for this year.</p> <p>Parkside Plantings: Green Estates/Bill Campion installed 4 additional heads to cover the plantings along the north fence near 25th Street at a cost of \$870. Green Estates has a key and access to the box that controls the system. Jim Mako reported that there were several breaks in the system and the booster pump was not activating. Green Estates made the repairs and the irrigation is now on.</p> <p>Website: Ongoing work with Sally to fix broken links and update needed.</p> <p>Community/Children Events: Annual Harvest Supper good turnout, with 2 CCRA members attending. Dick Atkins would like to have a law student welcome event in the garden in August 2018. Committee agreed with assurances that his group carries out what they carry in including food, waste, and containers.</p>	<p>Joan to inquire about getting a duplicate key.</p> <p>Laurie to investigate creating our own website under CCRA. Barbara checking with CCRA, and giving Laurie contact for Wild Apricot</p> <p>Carol to send Dick email to plan and we can discuss details once date is confirmed.</p>
New Business	Next Steering Committee Thursday October 12, 2017, 7pm.	

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