

Schuylkill River Park Community Garden Steering Committee Meeting Minutes

Markward Recreation Center

Tuesday, November 17, 2015 7:00-8:30 PM

Minutes Submitted by: Linda Zaimis, Acting Secretary

Present: Maja Bucan/(Scott Poethig) (I-1), Carol Eaton (E-7), Lois Evans (Chair) (E-6), Tom McKeon (D-4), Jane Epstein (G-3), Christine Guiliano (G-2), (Michele Langer)/Alan Cohen (C-7), Wayne Rosenberger (Treasurer) (E-5), and Linda Zaimis (K-5)

Not Present: Nicole Gortian (J-6), Jim Wells (J-7)

Recorded by Linda Zaimis, Acting Secretary.

Agenda Item	Discussion	Action/Responsible Party/ Timeline
Call to order & Approval of Minutes	Approval of amended Minutes of October 20 Steering Committee Meeting. Wayne Rosenberger moved approval, seconded by Alan Cohen.	Motion was unanimously approved. Nicole Gortian will post on website and garden BB & notify gardeners.
Treasurer's Report & Discussion of Revised Categories	Wayne Rosenberger presented the October Treasurer's Report. Alan Cohen moved approval, seconded by Christine Guiliano. Wayne has received income documents from Walter Spencer, former treasurer of CCRA, to begin to reconcile the past 3 years of Garden revenue. Reconciliation of expenses is next. Lois has recommended quarterly meetings between CCRA and the Garden's treasurers going forward.	The Treasurer's report was approved unanimously. Wayne has requested additional records and will meet shortly with CCRA Treasurer or designee to reconcile CCRA's journal entries of Garden expenses for the past three years..
Chair Report	<ul style="list-style-type: none"> • Update on One Riverside: No complaints or concerns from gardeners regarding the construction. Lois sent out an update on Nov. 12. Crews are working on reinforcing and concrete placement for the Cellar level columns and walls. Work on the concrete structure, which may require brief evacuations of the garden for safety reasons, will continue through May 2016. • Fall Work Day: Clean-up went well with good attendance, and most chores on the list were completed. . Nine people did not attend or complete a pre-or post-workday chore as required. One gardener fitting the category of 'shirking [multiple] garden duties,' despite written notice, was reviewed. After discussion, it was moved & seconded that the gardener's lease be reduced by one year, as per Garden Guidelines & Rules. • Wait List Plantings: Three plots were not cleared out by the plot holders. Two were cleared as part of post-work day chores. The final one to be cleared as another post work day chore. 	<p>Lois Evans will continue to summarize the updates provided and send to Gardeners through iContact.</p> <p>Lois will notify the gardener. Lois will send the three waiting list members an email reminding them of consequences of failure to clear out plots when they become 6 year plot holders. The SC will consider a consequence statement to be added to the WLP lease agreement going forward. Lois will contact the recommended gardeners and ask them to consider joining the Steering Committee.</p> <p>Lois will flesh out role and duties of the Chair beyond what already appears on the website to assist with the discussion at the December meeting.</p>

	<ul style="list-style-type: none"> • Leadership Planning: Six gardeners were recommended by the Steering Committee as potential members next year. There are two openings on the SC which must be filled and up to two additional slots that can be filled. Members discussed role and activities of the Chair and ways that the role might be made less onerous, including co-chairing, coaching & additional delegation of responsibilities to SC members/committee chairs. • Request to consider providing cat shelter. Discussion affirmed that this is not within the mission of the Garden. 	Lois will recommend that the FSRP consider taking up this project.
Committee Reports	<ul style="list-style-type: none"> • City Harvest: 1,075 pounds have been donated to date. • Garden History Task Force. Maja Bucan sent letters to about 20 gardeners from the 1980s. She received maps of the Schuylkill River Park area from the 19th century, architectural drawings of the current garden and Garden Newsletters from the 1990s and early 2000s. Maya recommended holding off on making a video until more funds can be secured for the project. 	<p>Maja will make electronic versions of the documents for our website and place the originals in Temple's archives.</p> <p>Jane Epstein will work on possibility of obtaining grant funding for the project.</p>
Old business	<ul style="list-style-type: none"> • No feedback as yet from 2015 PHS Gardening & Greening Competition. 	
New Business	<ul style="list-style-type: none"> • Meeting times for spring: Gardeners will check calendars and give feedback via email prior to December meeting re: other meeting dates for spring, as the Tuesday and Wednesday evening times are not working for some members. • Next Steering Committee Meeting: Tuesday, December 15th at 7pm. 	Lois will send around some options for members to review.