

Schuylkill River Park Community Garden Steering Committee Meeting Minutes

Tuesday, May 7, 2019 7:00- 7:51 PM

Markward Recreation Center

Minutes Submitted by: Steve Slaterbeck (H-6)

Present: Lillian Cohen (E-2), Mary Lou Gross (I-2), Al Kelman(J-8), Steve Slaterbeck (H-6), John Wagner (K-3), Linda Zaimis(K-5), and Michele Ettinger CCRA representative, Maja Bucan prospective committee member(J-9)

Not Present: Jerry Faich(I-1), Mike Kihn (B-1),Pat Rohlfing(G-1), Katie Tremont (A-1)

Recorded by Steve Slaterbeck, Secretary. Approval by the Steering Committee June 4, 2019.

Agenda Item	Discussion	Action/Responsible Party/ Timeline
Call to order & Approval of Minutes	There were no further comments on the minutes for April. Motion to accept made and seconded.	Approved by unanimous vote. Steve: Post April minutes on bulletin board and on website.
Treasurer's Report	<p>Katie reported by email: Expenses this period: Primex delivery gratuity \$20; Target (markers and name tags for annual meeting) \$13.47; Linda (groceries for April 7 work day) \$88.10; Amazon (ladybug and general garden supplies) \$59.53.</p> <p>Revenue this period reported by John: Plot fees \$65; Luc (donation) \$52.50; Emily Foote (owed) \$65; Tomato plot fees (5) \$75; Plot fee overpayment \$1.00.</p> <p>Quarterly payment of \$500 from CCRA?????</p> <p>Carryover: Discussed building up a reserve at July 2018 meeting, writing grants for big expenditures such as plumbing, shed repair (Mike volunteered Cecily).</p>	Steve: Create February, March, April Financial Reports. John: Provide Steve with revenue for January, February, March, April.
New Business	<p>CCRA: Introduced Michele Ettinger CCRA liaison to replace Barbara Halpern.</p> <p>CCRA events: Celebration of Center City Casino Night, honoring Gov. Ed Rendell on Thurs., 5/9 6-10pm.</p> <p>New committee member: The committee unanimously approved Maya Bucan as our newest committee member. Welcome Maya!</p>	

	<p>Shaded Plots: After their first season, gardeners routinely request transfer from shady plots J1, G1, H1. Other shady plots were also mentioned. Lillian suggested we get Fairmount Park involved, perhaps with help of Scott Farrington.</p> <p>Emailing Gardeners: Until now we had been emailing gardeners using icontact, with Steve responsible for the 2018 season. With list conversion to CCRA's Wild Apricot, John's been sending emails through that platform. . Discussed whether multiple SC members should send emails and decided against.</p>	<p>Linda and Steve: Proof John's emails before he sends.</p>
<p>Committee Reports</p>	<p>Plot Assignments: John reported leases and fees received for all plots. Two new gardeners relinquished their plots, and John updated plot holder list to reflect replacements. One annual gardener attended annual meeting and Spring Work Day, but plot appears untouched. Lillian contacted next person on annual plot list in case gardener relinquishes her plot. John continues updating waiting list to be posted twice a year , after May 1, and in October. Lillian reported lease and fee received for all tomato plot holders.</p> <p>Plot Use: Al reported 4 plots show little sign of activity D1, E1,C3, G3. Discussed tall tree in one plot shading neighboring plot(s).</p> <p>City Harvest: Linda reported 22.5 pounds delivered to date. And 36 gardeners have signed up to host a tomato, pepper, or eggplant plant. Last year 33 gardeners hosted.</p> <p>Facilities: Cistern valve was replaced Monday after the work day. John reported that he and Mike installed the French drain by the East faucet. Looks great, you wouldn't know it's there! Appears to be working!</p> <p>Chores: Mary Lou is taking over chores management from Katie, emailing gardeners as reminder the week before their respective chore week.</p>	<p>John: Send updated plot holder list to Steve. Steve: Post updated plot holder list on website and on shed.</p> <p>Maya: Follow up with gardener. Give her a few days to respond, before offer plot to next one on the list.</p> <p>Steve: Post new waiting list on website and on shed.</p> <p>Al: Send email and follow up with those gardeners.</p> <p>Linda: Send John list of hosts.</p> <p>Katie/Mary Lou: Provide Steve with Chore Week Assignment list to post on web site and on shed.</p>

	<p>Work Day: Good turn-out at Spring Work Day. Education program, “Herbs” by Edwin McFarland, was well attended and well received. Agreed to continue work day education programs. Summer Work Day is Saturday, July 13 9a-1p. Suggested task: remove/replace dead fig trees. Discuss with Anthony Stuemfig. Linda asked to add cutting the lilac branch on next work day</p> <p>Parkside Plantings: Big thanks to former gardener Joan Wells who managed Spring Work Day tasks and who continues to be the lead for Parkside Plantings along with Mary Lou and wait list gardener Scott Farrington.</p> <p>Website/Email/Facebook: Steve keeping website updated. All emails from Steering Committee go through John who sends through Wild Apricot, with Steve and Linda as proof readers. Katie posts activities on Facebook.</p> <p>Community/Children Events: Ladybug Release Party date is Saturday, May 11, 11 am. Katie contacted former gardener Jacoba Zaring, who has volunteered manage again. John sent Lady Bug emails to gardeners as instructed by Katie. Steve sent Lady Bug announcement to TPS, emailed announcement to Markward Rec list, and posted flier, created by Katie, on all 3 SRP kiosks.</p>	<p>Jerry: Continue assigning make up assignments to gardeners who didn’t attend. Katie: Look into presenter for Summer Work Day.</p> <p>John/Mary Lou: Scatter Epson salts around rose bushes in spring.</p> <p>Steve: Add Spring and Fall Work Day photos.</p>
	<p>Next Steering Committee Tuesday, June 4, 7pm.</p>	<p>All: Think about prospects for the Steering Committee, particularly for a designated treasurer.</p>

Approval by Steering Committee June 4, 2019.