

Schuylkill River Park Community Garden Steering Committee Meeting Minutes

Thursday, March 8, 2018 7:00- 8:00 PM

Markward Recreation Center

Minutes Submitted by: Steve Slaterbeck (H-6)

Present: Lillian Cohen (E-2), Carol Eaton (E-7), Jerry Faich(I-1), Al Kelman(J-8), Michele Langer/Alan Cohen (C-7), Steve Slaterbeck (H-6), , Joan Wells (H-2), Linda Zaimis(K-5), Barbara Halpern CCRA representative, and guests Mary Lou Gross and Katie Tremont

Not Present: Laurie Taylor (E-4), Jim Wells (J-7),

Recorded by Steve Slaterbeck, Secretary. Approved by the Steering Committee April 3, 2018.

Agenda Item	Discussion	Action/Responsible Party/ Timeline
Call to order & Approval of Minutes	There were no further comments on the minutes for February. Motion to accept made and seconded.	Approved by unanimous vote. Steve will post February minutes on bulletin board and send to Sally to post on website.
Treasurer's Report	Joan reported. Expenses this period: Laminator and pouches \$73.46. Rittenhouse Hardware \$66.30. Revenue this period: \$1840 plot fees.	Joan: Discuss with Travis Oliver(CCRA operations manager) about using CCRA Quickbooks monthly report as SRPCG Treasurer's Report.
New Business	<p>One Riverside: Complaints of intrusive noise coming from outdoor TV, and of staff smoking at garden entrance. Smoking is banned in Fairmount Park. Alan drafted email to send to Sheila Sutton of Dranoff Properties.</p> <p>CCRA: Barbara, CCRA liaison to June 5th Memorial Park, reported funding is sufficient for completion and maintenance of the park. Friends of June 5th group is asking for community volunteers to look after plantings. Celebration of Center City Living in our Urban Village, Thursday May 10, 6-8:30 honoring Paul Levy, CEO Center City District. Tx available on CCRA web site. CCRA Annual Meeting Wednesday May 23.</p> <p>2018 Garden Calendar: May adjust calendar with new Steering Meeting dates pending Laurie Taylor, Mike Kihn, Andy/Karen Nicolini availability for first Tuesdays, rather than second Thursdays. Next meeting would be Tuesday, April 3.</p>	<p>Alan: Send email to Sheila Sutton.</p> <p>All: Ask around for gardeners who may be interested in volunteering.</p> <p>Steve: Email Laurie Taylor; change web site calendar and annual meeting hand-out to reflect new meeting dates if changed. Jerry: Email Andy Nocolini.</p>

	<p>Call for Steering Committee members: As of this meeting, slate will include new members Mary Lou Gross, Mike Kihn, Andy/Karen Nicolini, Katie Tremont.</p>	
Committee Reports	<p>Plot Assignments: Laurie reported by email. There are now 48 names on the waiting list. As of 3/5, there were four outstanding <i>renewal</i> payments due. All known available garden plots have been assigned and there are only a few remaining details to wrap up for the new gardeners. (Two renewing plots have unknown status.)</p> <p>As with last year, tomato trials plots will be offered by email to wait list, and granted by first come first serve.</p> <p>Lillian reported 19 lottery plot requests received. Eight names were drawn at the meeting, with first choice to the top five. Lottery plots are A3E, A3W, B2E, B2W (all 10x10 @ \$65 ea.), and K4 (10x20 trapezoid @ \$85). Thanks to Joan for posting the offer on facebook, Lillian for posting on garden gates, Alan for posting fliers at CHOP, and Travis for spreading word at CCRA.</p> <p>New gardener orientation March 31 9am, April 1 1pm, April 7 8:30am. Need someone to conduct April 1 orientation. Orientation include encouraging new gardeners to ask advice of current gardeners and use resources on garden web site.</p> <p>Plot Use: All gardeners rotating out after 2017 season cleared their plots.</p> <p>City Harvest: Linda attended the 2/21 PHS meeting. In return for 10 hours volunteer time at Bartram's Garden, PHS will donate seeds for gardeners, and vegetable plants for City Harvest plots. Volunteer gardeners welcome to join Linda. 5 bales of salt hay to be delivered.</p>	<p>Laurie: Finalizing plot renewal/assignment details prior to annual meeting. Circulating final 2018 Garden Plot Holder list as soon as it is confirmed.</p> <p>Jim: Updating iContact lists including for the wait list. Carol/Steve: Contacting wait list with tomato trial offer. Lillian: Coordinating tomato trial plot assignments.</p> <p>Lillian: Contact lottery winners to choose plot and coordinate lease and payments.</p> <p>Steve: Conduct March 31 orientation. Kate: Conduct April 7 orientation. Carol: Email orientation checklist to the group.</p> <p>Linda: Volunteer 10 hours at Bartram's Garden in return for seeds and plants for City Harvest.</p>

	<p>Facilities: Decided on new code for garden locks. Shop vac needed next spring.</p> <p>Chores: With no more assigned chore weeks, gardeners continue to fill trash bags as they clear plots over the winter.</p> <p>Workday: Required spring workday is April 7, 9am-1pm. Jerry and Carol met to review details of work day management. Carol will continue to manage food portion of the work day.</p> <p>Parkside Plantings: Irrigation outside the garden fence to be turned on in spring.</p> <p>Website: No report.</p> <p>Community/Children Events: Jacoba Zaring has graciously agreed to once again manage the Ladybug Release Party scheduled for May 16. Annual Harvest Supper for August 26.</p>	<p>Linda: Change locks on March 26. Steve: Send icontract to gardeners with new code after the Annual Meeting. Joan: Coordinate turning garden water on with John Bee before April 7 clean up.</p> <p>Carol: Attend 3/22 PHS meeting to qualify for free city compost to be delivered before the work day. Order additional dirt for delivery week after work day.</p> <p>Joan to contact Bill Campion (Green Estates) Jim Mako/Bob Allen (Parks and Rec) to arrange.</p>
	<p>Annual Meeting Agenda: Sally McCabe of PHS will give a talk on "Weeds". Discussed Steve's draft of the annual meeting agenda. Group nominated Jim to once again act as MC. Refreshments Lillian Brownies, Joan cookies, Carol napkins and cups, Barb water, Mary Lou cookies.</p> <p>Next Steering Committee Tuesday, April 3, 7pm.</p>	<p>Joan: Ask Sally McCabe AV needs. Joan: Provide Steve with proposed budget to include in meeting hand out. Steve: Prepare handout to include Annual Meeting Agenda/budget/steering committee slate and send to Alan for printing 50 copies to bring to the meeting.</p>

Approval by Steering Committee pending for April 3, 2018