

**Schuylkill River Park Community Garden Steering Committee Meeting Minutes**

**Markward Recreation Center**

**Thursday, March 9, 2017 7:00- 8:00 PM**

**Minutes Submitted by:** Steve Slaterbeck (H-06)

**Present:** Lillian Cohen (E-2), Carol Eaton (E-7), Jane Epstein (G-3), Christine Guiliano (G-2), Michele Langer/Alan Cohen (C-7), Tom McKeon (D-4), Wayne Rosenberger (E-5), Steve Slaterbeck (H-06), Laurie Taylor (E-04), , and Linda Zaimis (K-5).

Not Present: Nicole Gortian (J-6), Jim Wells (J-7), Joan Wells (H-2), CCRA representative

Recorded by Steve Slaterbeck on behalf of Nicole Gortian Secretary. Approval by the Steering Committee April 13, 2017.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Responsible Party/ Timeline</b>
Call to order & Approval of Minutes	There were no further comments on the minutes for February.	Steve will post on bulletin board and send to Sally to post on website.
Treasurer's Report	Expenses this period: \$95.80 for Maintenance and Supplies; \$50.00 for bank fee. History project won't exceed budgeted \$1500; \$550 paid to date. There will be no History Phase II. Annual meeting budgeted amount \$300 to include setup fee and tip. We are currently running under spent for the year.	Wayne to update 2018 budget to reflect no History II. Wayne to present current year status and approved 2018 budget at the annual meeting.
New Business	<p><b>One Riverside Construction:</b> No discussion</p> <p><b>History Project:</b> Founders reception/dinner to be held at Maja's before the meeting. Founders will then join the annual meeting at Trinity to at which time the video will be shown.</p> <p><b>CCRA:</b> No report.</p> <p><b>Steering Committee Prospects:</b> Jerry Faich, Al Kelman will be added to the slate.</p>	
Committee Reports	<p><b>Plot Assignments:</b> Plot assignments for 11 available plots going smoothly. Folks very good about responding. Only two plots left to assign. Moving through the list so well that Maja and Scott just accepted a plot after 1 year hiatus. Cheryl Borck-Hadley accepted plot E-3, needs assistance removing the goldfish pond.</p> <p>Alan reported 48 signed leases submitted, 46 with checks.</p>	<p>Alan to provide CCRA with new gardener leases.</p> <p>Jim to coordinate pond removal with Cheryl. Steve and Tom volunteered to help.</p> <p>Alan to provide list of checks received and Jim to update spreadsheet.</p>

	<p>Lillian announced that we received 21 entries for 5 lottery plots. Five names and three alternates were drawn.</p> <p><b>City Harvest:</b> No report.</p> <p><b>Workday:</b> Toss rat traps. Parks and Rec offering 6 cubic yards of compost for free for delivery the week before work day. Order additional 6 cubic yards from Primex Garden Center later. Wet vac cleaning of cistern. Vinegar, not Roundup to be used around cistern for weed control.</p> <p><b>Community/Children Events:</b> Jacoba Zaring, organizer of the LadyBug Release party could use a backup.</p>	<p>Lillian will notify and coordinate plot assignments to the top five selected, and alternates if necessary.</p> <p>Carol to coordinate delivery of compost. Carol will create workday list. Linda to investigate shop vac loan.</p> <p>Announce a call for Lady Bug Party organizer at the annual meeting.</p>
New Business	<p><b>Next Steering Committee</b> Thursday April 13, 2017. <b>Annual Meeting:</b> Tuesday March 28 7:00 pm at main room of Trinity Church. The group agreed that Jim would be a good MC, with Alan a backup. Committee members to arrive by 6:15. Handouts will include 2016 minutes, Agenda, Steering Committee slate, and Budget. Meeting will start a 7 and History Project video will be shown when founders arrive from Maja's. Meeting to resume after the video.</p>	<p>Carol to send annual meeting email announcement. Steve to draft meeting agenda and send Carol final handouts to print 50 copies. Jim/Laurie to provide Carol with sign-in sheet and weekly chores sheet. Carol bringing cups napkins. Alan/Michelle water. Carol/Joan/Lillian cookies.</p>

Approval by Steering Committee April 13, 2017