

**Schuylkill River Park Community Garden Steering Committee Meeting Minutes**

**Markward Recreation Center**

**Thursday, July 12, 2018 7:00- 8:00 PM**

**Minutes Submitted by:** Steve Slaterbeck (H-6)

**Present:** Lillian Cohen (E-2), Jerry Faich(I-1), Mary Lou Gross (I-2), Al Kelman(J-8), ) Mike Kihn (B-1), Andy/Karen Nicolini (E-1), Katie Tremont (A-1), Joan Wells (H-2), and Linda Zaimis(K-5).

**Not Present:** Steve Slaterbeck (H-6), Barbara Halpern CCRA representative

Recorded by Mike Kihn on behalf of Steve Slaterbeck, Secretary. Approval by the Steering Committee August 9, 2018.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action/Responsible Party/ Timeline</b>
Call to order & Approval of Minutes	There were no further comments on the minutes for June. Motion to accept made and seconded.	Approved by unanimous vote. Steve: Post June minutes on bulletin board and on website.
Treasurer's Report	Joan reported. Expenses this period: Batteries and Tape for new plant id tag \$50.20; Rittenhouse Hardware (mosquito dunks, rose spray and fungicide for peonies, , caution sign for wet sidewalks, contractor bags) \$135; Vistaprint (new take-one cards) \$40.66. Revenue this period: none.  Year end report sent out: -Surplus \$1422.25 for fiscal year ending June 30. -Carry forward \$10k plus. -Cash flow will show deficit until early 2019.  Discussed building up a reserve, writing grants for big expenditures such as plumbing, shed repair (Mike volunteered Cecily), and insurance	Barbara: Provide Al with CCRA insurance policy for review. (carry forward, no info yet)
New Business	<b>CCRA:</b> No report  <b>PO Box:</b> Joan closed PO Box with forwarding address to CCRA offices. Steve changed address on web site and ordered new "take-one" cards, deleting PO Box.	
Committee Reports	<b>Plot Assignments:</b> Lillian suggested lottery plot B3W relinquished by Kevin Dunleavy be used for City Harvest. Coordinate with Linda.  <b>Plot Use:</b> Al reported every plot has been planted, and under control.	

	<p><b>City Harvest:</b> Linda reported 253 pounds harvested so far.</p> <p><b>Facilities:</b> Four new shepherds crooks purchased for watering cans in two faucet areas. Nothing to report on honey bee hives.</p> <p><b>Chores:</b> Assigned Chore Week posted on the shed. Trash wasn't taken out on Sunday June 9.</p> <p><b>Workday:</b> Discussed issues. 18 new pairs of gloves delivered in time for work day.</p> <p><b>Parkside Plantings:</b> Joan thanked those whose work day chores included work at Parkside Plantings.</p> <p><b>Website:</b> Sally relinquishing web site responsibility to Steve.</p> <p><b>Community/Children Events:</b> Judges for City Gardens visited on July 10 and Joan reported that they were impressed.</p>	<p>Linda: Request Steve to make new sign for City Harvest Basket.</p> <p>Karen: Talk to Don Champ and report back.</p> <p>Jerry: Follow up with gardeners for work day make up chores.</p> <p>Mike: Coordinate grass planting outside East Gate on Fall Work Day.</p> <p>Steve: Update current website as needed. Laurie Taylor: Researching user friendly options.</p>
	<p><b>Next Steering Committee</b> Thursday, August 9, 7pm.</p>	

Approval by Steering Committee August 9, 2018