

Schuylkill River Park Community Garden Steering Committee Meeting Minutes

Markward Recreation Center

Thursday, January 10, 2019 7:00- 8:30 PM

Minutes Submitted by: Steve Slaterbeck (H-6)

Present: Lillian Cohen (E-2), Jerry Faich(I-1), Mary Lou Gross (I-2), Al Kelman(J-8), Steve Slaterbeck (H-6), John Wagner (D-4),Linda Zaimis(K-5)

Not Present: Mike Kihn (B-1), Andy and Karen Nicolini(E-1), Katie Tremont (A-1), and Barbara Halpern CCRA representative

Recorded by Steve Slaterbeck, Secretary. Approval by the Steering Committee February 5, 2019.

Agenda Item	Discussion	Action/Responsible Party/ Timeline
Call to order & Approval of Minutes	There were no further comments on the minutes for December. Motion to accept made and seconded.	Approved by unanimous vote. Steve: Post December minutes on bulletin board and on website.
Treasurer's Report	No report. Rittenhouse H'ware system sent invoice with \$.99 late fee. Carryover: Discussed building up a reserve at July meeting, writing grants for big expenditures such as plumbing, shed repair (Mike volunteered Cecily).	Linda: Advise R'house H'ware that Katie is in process of taking over treasurer from Joan.
New Business	CCRA: No report.	Steve: Change address on web site to 1900 Market Street Floor 8 19103.
Committee Reports	Plot Assignments: John is working with Laurie to take over wait list administration. Thanks Laurie, for continuing work on this. Leases will be mailed by snail mail as before. Discussed plot sharing, and agreed issues to be handled by steering committee on a case by case basis. There are 67 names on the Waiting List as of October 11. John reported good progress working with Travis to convert the database to CCRA's Wild Apricot, with a goal of electronic mailing, signing, paying leases for the 2020 season. John tested online PayPal payment...works! Should lighten Treasurer's load.	Steve: Make edits to Guidelines and Rules as suggested by Al and John, and provide final for John to mail with lease packages. Katie: Confirm Ladybug party date so John can include on calendar to mail with lease packages. John: Mail leases with Laurie's assistance.

	<p>Plot Use: Gardeners in their last season may have extension no later than December 31 if they're growing fall vegetables. All gardeners should tidy up and dispose of tomato plants, and remove plantings as they die. Mary Lou, away February 28-April 7, arranged to have someone plant spring vegetables in her absence.</p> <p>City Harvest: PHS Annual Meeting is February 20 5:30-8:30 at their offices 100 N. 20th Street (20th and Arch). Attendance by one representative from the garden is required in order to receive seedlings and seeds for the City Harvest project. Linda will attend. Others welcome. RSVP required.</p> <p>Facilities: Grill cover missing. Thanks Jerry for creating the make shift grill cover!</p> <p>Chores: While Katie volunteered at the last meeting to take this over from Linda, discussed that perhaps someone else could step up in light of Katie's treasurer duties. To be continued.</p> <p>Workday: Five gardeners have not satisfied Fall Work Day, and due for make up work to carry over into next year.</p> <p>Parkside Plantings: Thanks to Al, John, Steve, Raymond for planting daff bulbs before the big freeze. Mary Lou recommended scattering Epsom salts around the rose bushes in spring.</p> <p>Discussed standing water in the corner north of the east gate and responsibility falls outside the garden. Belgian blocks from Joan's plot could be set aside to use for spring workday to create a border outside garden in areas where mud is an issue. Katie has bag of materials for labels/tags for plantings.</p> <p>Website/Email/Facebook: Steve keeping website updated. No email activity. Katie volunteered at last meeting to assume facebook admin from Joan.</p>	<p>Al: Follow up with gardeners cycling out who have requested extension.</p> <p>Jerry: Follow up with gardeners who have not satisfied their required Fall Workday commitment.</p> <p>John/Mary Lou: Scatter Epsom salts around rose bushes in spring.</p> <p>Steve: Ask Sean O'Rourke of FSRP to add to their chores. Jerry: Add Belgian block placement as Spring Work Day chore.</p> <p>Steve: Post new Guidelines and Rules and 2019 calendar on web site. Post pictures.</p>
--	---	--

	<p>Community/Children Events: Need program for Annual Meeting and for Spring Work Day.</p>	<p>Al: Follow up with Kate to secure PHS speaker for Annual Meeting. Katie: Finalizing contract with Trinity for annual meeting on March 21st. Time confirmed 7pm with setup at 6:30 pm.</p>
	<p>Next Steering Committee Tuesday, February 12, 7pm (<i>since changed to February 5</i>).</p>	<p>All: Think about prospects for the Steering Committee. Steve: Inform prospective member Pat Rohlfing of new meeting day. Linda: Inform prospective member Brooks Tanner of new meeting day.</p>

Approval by Steering Committee February 5, 2019.