

Schuylkill River Park Community Garden Steering Committee Meeting Minutes

Markward Recreation Center

Thursday, February 11, 2016 7:00- 8:30 PM

Minutes Submitted by: Nicole Gortian, Secretary

Present: Maja Bucan/Scott Poethig (I-1), Carol Eaton (E-7), Jane Epstein (G-3), Lois Evans (Chair) (E-6), Christine Guiliano (G-2), Nicole Gortian (J-6), Michele Langer/Alan Cohen (C-7), Tom McKeon (D-4), Jim Wells (J-7), Wayne Rosenberger (Treasurer) (E-5) and Linda Zaimis (K-5)

Recorded by Nicole Gortian, Secretary.

Agenda Item	Discussion	Action/Responsible Party/ Timeline
Call to order & Approval of Minutes	Alan moved approval of Minutes of January 14 Steering Committee Meeting as circulated, seconded by Christine.	Motion was unanimously approved. Nicole Gortian will post on website and garden BB & notify gardeners.
Treasurer's Report & Discussion of Revised Categories	Wayne Rosenberger presented January 2016 Treasurer's Report and proposed 2017 budget. Jane moved approval, seconded by Nicole.	Motion was unanimously approved.
Chair Report	<p>Steering Committee and Officers Slates: Four gardeners have agreed to be placed on the ballot for the steering committee for Garden Year 2016-2017. This will make a total of 13 SC members.</p> <p>Plot Sharing Memo: One member responded to wanting to share a plot.</p> <p>Meeting with CCRA President: Lois discussed future capital improvements for the garden with the CCRA president over lunch and took him on tour of garden to show things like the water system issues, tool shed, benches, etc. He shared the name of one contractor for bids e should we need outside help, passed on a contact for possible funding support, and volunteered to seek a CCRA volunteer to help with our video project. He asked for a copy of the water infrastructure diagram for the CCRA files when we scan it.</p> <p>Planning for Chair for Garden Year 2016-17: The SC reviewed the circulated Chair Activities and Responsibilities with an eye to identifying alternative ways to accomplish them, including Sharing the role [Co-Chairs, Tri-Chairs), Delegating many/most of the responsibilities to existing Committees of the Steering Committee, and Simplifying the work and the ways we do it. A rich discussion ensued.</p>	<p>Lois to follow up.</p> <p>Members will review the details of the Chair Activities & Responsibilities document to identify what might logically fit with their committee or assignment. The continuing members will meet on February 18 to discuss further and to identify candidate(s) for the ballot.</p>

New Business	Nothing to report.	Lois will send updates to Steering Committee in an email.
Committee Reports	<ul style="list-style-type: none"> • Plot Assignments: Advertising flyers for this year’s public plot lottery were distributed for posting in the neighborhood. Re: the waiting list, the 9 available plots are being offered in order; so far, only two have been assigned. • Community Events: Alan shared a draft updated survey and asked for suggestions of workshop topics to add or delete; in addition, a new potential time [following each planned Garden Workday, say at 1 PM] will be added to the preferred times. • History Task Force: There was consensus re: the imperative to move forward now and to engage the Penn studio [from whom we have a bid] to produce a professional video. In addition to the \$500 previously allocated to this project by the Steering Committee from its 2016 budget, a pledge for a gift of \$500 has just been received. There was also agreement to ask for additional contributions during the Annual Meeting with a goal of reaching the needed \$3000 to complete this project. This project, together with our prior goal of getting a permanent plaque to mark the history of the garden, could easily be folded into planning for marking the 30th anniversary of the SRPCG in 2018. Inviting the Founding Gardeners to the unveiling of the plaque could be considered. 	<p>Steering Committee members will post at local establishments. Nicole will post on gate and bulletin of the garden. Christine will ask CCRA to include in next three weekly newsletters.</p> <p>Members to send additional suggestions to Alan who will complete updated survey document to Lois in time for printing prior to the March Annual Meeting.</p> <p>Maja will be placed on the Annual Meeting agenda to report on the project and speak to the need for additional contributions; Lois will prepare pledge cards for distribution. CCRA will provide donors with documentation of contributions to a non-profit for tax purposes. Maja will work with volunteers to facilitate a story for publication & with Lois re: whether to seek assistance with producing a coffee table photo-story book with support from CCRA (which could potentially bring in revenues to both SRPCG and CCRA). A task force to begin planning the 30 Year Anniversary of the Garden should be considered for 2016-17 Garden Year.</p>
Old Business	Nothing to report	Lois will send updates to Steering Committee in an email.
New Business	<ul style="list-style-type: none"> • Next Steering Committee Thursday March 10 • Annual Meeting: Tuesday March 29 at 7pm at Trinity 	