

Schuylkill River Park Community Garden Steering Committee Meeting Minutes

Wednesday, February 5, 2014. 7:00-8:30 PM

Markward Recreation Center

Present: Lois Evans
Nicole Gortian
Chris Henningsen
Christine Guiliano
Cecily Kihn
Wayne Rosenberger (Treasurer)
Jim Wells
Joan Wells (Chair)

Not Present: Al Kelman
Michele Langer/Alan Cohen
Doug Ross/Joyce Frye

Next Meeting: March 5, 2014

Agenda Item	Discussion	Action/Responsible Party/ Timeline
Call to order & Approval of Minutes	Minutes of the November 6, 2013, meeting were reviewed & approved by consensus.	Lois will post on website and garden BB.
Treasurer's Report	Wayne reported results of meeting with CCRA accountant and staff; SRPCG financial report accepted as final going forward. Beginning July 1, SRPCG will follow same FY as CCRC, i.e., July 1-June 30. A revised Chart of Accounts consolidates old budget categories into fewer, more inclusive areas going forward.	At Gardeners' Annual Meeting, Wayne will report current 2014 AY budget/ financials and the new FY 2015 budget that will begin July 1. Will recommend that unspent funds be placed in Capital Budget.
Chair's Report	<ul style="list-style-type: none"> • Joan announced that CCRA plans a neighborhood window box contest for 2014. The SRPCG will contribute by providing a training session for interested neighbors. She has identified potential speakers for this educational session; Nicole and Joan will collaborate on the program planned for late April-early May. • Jim Wells has agreed to take responsibility for managing the Waiting List for Garden Year 2014. Joan has oriented him re: process. 	
Committee Reports	<ul style="list-style-type: none"> • City Harvest: Linda Zaimis has agreed to rejoin the Steering Committee and to continue to manage City Harvest. • Education: Nicole will survey Gardeners attending the Annual Meeting re: preferred topics, speakers, best times, etc., in order to coordinate the season's programming beyond planned sessions on Window Boxes & Lyme's disease. PHS requires \$75 donation for its master-gardener speakers. • Facilities: Needs identified for upcoming garden year: 2 new wagons, inspection & possible repair of interior floodlights, rental or shared purchase of a shredder for compost material and sufficient supply of compost for all gardeners to use. 	Nicole will prepare survey. She will ask CCRA to advertise our educational sessions in its Newsletters, and also arrange posting of same in local businesses & in the garden. Chris will explore lighting status. Wayne will confirm budget for new wagons. Joan will explore shredder & order wagons & sufficient compost early enough for all

	<ul style="list-style-type: none"> • Garden Chores: The gardener sign up practice has been working well. • Parkside Plantings: Joan has agreed to take leadership for this area this year. • Waiting List Plantings (aka Tomato Trials): Christine has reviewed the invitation letter and the lease agreement & revised both to reflect current rules for gardeners, e.g., including allowed/prohibited materials. • Waiting/Transfer Lists: At present, there are 51 on the Waiting List and 16 available plots. 	<p>gardeners to use. Cecily will ask Gardeners to sign up during the Annual Meeting As Joan's term is ending, she will report to the SC through one of the members. After the available plots are assigned for the year, Christine will use the revised letter to notify those remaining on the Waiting List re: the opportunity to participate in Waiting List Plantings; she will then send the revised lease agreement to those who apply. Jim will invite those on waiting list to choose plots in order of application.</p>
Old Business	<ul style="list-style-type: none"> • 2013 Steering Committee: Three members' garden leases will expire in March: Doug, Al & Joan. The SC identified gardeners to approach for possible interest. • iContact messaging: A member of SC will need to train for using this program. 	
New Business	<ul style="list-style-type: none"> • Annual Meeting: Thursday, March 27, Trinity Church, 22nd & Spruce • Speaker: John Randolph, showing a video of the history of Schuylkill Banks • Next SC Meeting: Wednesday, March 5, 7 PM • Spring Work Day: Saturday, April 12, 9 AM • 2014 Lease Agreements: The SC prepared envelopes for mailing to current gardeners. 	<p>SC members will post announcements re: the Public Plots Lottery throughout the neighborhood.</p>

Minutes Prepared by: L. Evans, Recording Secretary

Approved by SRPCGSC: March 5, 2014