

**Schuylkill River Park Community Garden Steering Committee Meeting  
Minutes**

**Markward Recreation Center**

**7:00-7:45 PM, April 3, 2013**

**Minutes Submitted by:** L. Evans, Recording Secretary

**Present:**

Alan Cohen (C7)  
 Lois Evans (E6), Recording Secretary  
 Mark Gamba (E3)  
 Christine Guiliano (G2)  
 Chris Henningsen (E2)  
 Cecily Kihn (K3)  
 Wayne Rosenberger (E5), Treasurer  
 Doug Ross (H6)  
 Joan Wells, Chairperson (K5)  
 Jim Wells (J7)

**Not Present:**

Nicole Gortian (C3)  
 Al Kelman (J6)

**Next Meeting:** May 1 Meeting CANCELLED; next meeting June 5

Agenda Item	Discussion	Action/ Responsible Party/Timeline
Call to order & Review of minutes	The SC reviewed minutes of March 6 and March 21, 2013 SC meetings and the Annual Meeting of 3/21/13.	A motion by Doug Ross for approval of the two sets of SC minutes was seconded and approved unanimously. The Annual Meeting minutes will circulate and be brought to the 2014 Annual Meeting for approval.
Treasurers Report	Wayne Rosenberger referred the SC to the budgets approved at the March 21 Annual Meeting; there has been no subsequent activity.	
Chair's Report	<ul style="list-style-type: none"> <li>• <b>Introductions:</b> Joan Wells introduced new members present: A. Cohen, M. Gamba, C. Guiliano, and Jim Wells. Notebooks were</li> </ul>	

	<p>distributed.</p> <ul style="list-style-type: none"> <li>• <b>Plot assignment Update:</b> All plots have been assigned, all leases paid and returned. Currently, only 10 plots are due to expire in 2013 and 4 in 2014 as result of voluntary early lease retirements; see new listing of expiring and transferring plots. Early turnover is due primarily to moving out of area or illness.</li> <li>• <b>Public Plot lottery status:</b> Public plot assignments have been clarified.</li> </ul>	
Committee Reports	<ul style="list-style-type: none"> <li>• <b>City Harvest:</b> Linda Zaimis has agreed to continue managing this effort.</li> <li>• <b>Education:</b> Alan Cohen reported a discussion he has had with Michele Langer and Nicole Gortian regarding initiating a ‘seed sharing box’ to be placed on the work table where gardeners could leave unused portions of their seed packets for others.</li> <li>• <b>Facilities:</b> Chris Henningsen reviewed the draft checklist of work to be done at the Spring work day, including replacement of grill cover and umbrella, that was prepared by Joan Wells.</li> <li>• <b>Garden Chores:</b> New list distributed for notebooks (Section 4). Cecily Kihn reported that most weeks are covered, with a few opportunities remaining in August and October.</li> <li>• <b>Lady Bug release party:</b> Shelby Fraser will continue leading this project, with this year’s event scheduled for Thursday, May 23 (date changed to avoid conflict with CCRA Annual Meeting).</li> <li>• <b>Plot Use:</b> Chris Henningsen reported no problems at present.</li> <li>• <b>Parkside Plantings:</b> Allison Rulon-Miller will attend work day and continue to advise; mulch order will be delayed until June.</li> <li>• <b>Waiting List Plantings/Tomato Trials:</b> Christine Guiliano and Mark Gamba reported that, to date, 9 requests have been received for the ten spaces; a reminder email will be sent to the remaining 22 people on the wait list. Orientation sessions for tomato trialists include one evening and one weekend [potentially during the April work day], dates to be confirmed.</li> <li>• <b>Waiting/Transfer List:</b> Currently, there are 31 on the waiting list and 1 on the transfer list.</li> </ul>	<ul style="list-style-type: none"> <li>• Jim Wells agreed to serve as the liaison between City Harvest and the SC for reporting purposes.</li> <li>• SC agreed with idea of the Seed Sharing Box; Joan will secure materials for it.</li> <li>• Chris Henningsen will follow up with work list.</li> <li>• Christine and Mark will schedule and notify final ten plot holders.</li> </ul>

Old Business	None	
New Business	<ul style="list-style-type: none"> <li>• <b>Financial Arrangements:</b> Joan Wells and Wayne Rosenberger will meet with CCRA leadership to begin discussing ways to streamline financial &amp; business practices between CCRC and the SRPCG, which is a 'subsidiary' of the CCRC.</li> <li>• <b>Website update:</b> Derek Frères, Webmaster, has recently added minutes and the 2013 Rules to the SRPCG website.</li> <li>• <b>Next Meeting:</b> May 1 meeting is CANCELLED; any business will be conducted via email.</li> </ul>	<ul style="list-style-type: none"> <li>• Jim Wells agreed to review the website for other areas that need to be updated.</li> </ul>